

# Community Care Expansion (CCE) Preservation Program Information Session

2:00p.m. – 3:30p.m.

Hosted by:

County of Riverside

Department of Public Social Services (DPSS)



**COMMUNITY CARE  
EXPANSION PROGRAM**

# The CCE Team



Call:

**951-358-4879**



Email:

[CCE@rivco.org](mailto:CCE@rivco.org)



Linda Salas  
Administrative Services  
Manager



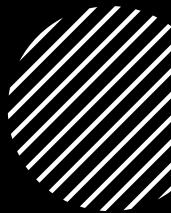
Michelle Vigil  
Contracts & Grants Analyst  
Project Lead



Albert Aguilar  
Administrative Services  
Analyst



Please  
remember...



Information Session is being  
recorded



Please keep yourself on mute



Please enter all  
questions in the  
chat

There will be a  
question  
section at the  
end where we  
can address all  
questions.

# CCE Introduction

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- Background
- Roles
- Eligibility





# Program Background

- California has a shortage of adult and senior care facilities
  - Specifically, those that accept individuals receiving or applying for:
    - Supplemental Security Income (SSI)
    - State Supplementary Payment (SSP)
    - Cash Assistance Program for Immigrants (CAPI); and
    - Those who are experiencing or at risk of homelessness.
- It has also seen a decline in the number of SSI/SSP recipients residing in adult and senior care facilities.
- The CCE program was established by [Assembly Bill \(AB\) 172](#) to address this issue and the historic gaps in the long-term care continuum.

# CCE Preservation Program Roles

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Grantor	California Department of Social Services	The CCE program is providing funding to preserve licensed care settings that currently serve the target population.
Recipient	County of Riverside	Operating Subsidy Payments Capital Projects
Subrecipient	Residential Care/Adult Residential Facilities	Eligible facilities may apply for either operating subsidy payments, capital projects, or both.

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# What is Community Care Expansion (CCE) – Preservation Program?

- Funding available to counties for the preservation of licensed residential and senior care facilities serving *qualified residents*.
  - Operating subsidy payments to cover potential or projected operating deficits in existing residential adult and senior care facilities so they can avoid closure, and
  - Capital projects funding to allow facilities to make essential physical repairs or necessary upgrades to avoid closure or make the facility compliant with licensing standards
- Please note, counties are responsible for implementing the program locally. The CCE Preservation Program in Riverside County is respective to Riverside only.

# What is a qualified resident?

- Applicants or recipients of the Supplemental Security Income/State Supplementary Payment (SSI/SSP) and applicants or recipients of the Cash Assistance Program for Immigrants (CAPI) who need the care and supervision that is provided by the licensed facility that receives the grant.
- Currently experiencing or at risk of homelessness
- Qualified residents shall not include SSI/SSP or CAPI applicants or recipients who are receiving services through a regional center.

How many qualified  
residents do you  
currently serve?

Poll

Are you the owner of  
your facility?

Poll



# Initial Eligibility Requirements



Be an existing licensed:

- Adult Residential Facility (ARF)
- Residential Care Facility for the Elderly (RCFE)
- Residential Care Facility for the Chronically III (RCFCI)

Currently serve at least one *qualified resident.*



Be in good standing with the Community Care Licensing Division (CCLD) or certify that CCE Preservation Program funding will bring them into good standing.



Have a critical cash flow gap that places the facility at risk of closure or at risk of reducing the number of beds for qualified residents

Facilities that receive referrals from regional centers are not eligible for CCE Preservation Program funds.



# Additional Eligibility Requirements

## Match

- **Capital projects only:** Facility shall agree to a 10% match of the total project cost
  - Ex: Project cost is \$50,000, facility would be responsible for a \$5000 cash match

## Deed Restrictions

- Purpose: to ensure awarded facilities continue to serve the target population of qualified residents
- \*facility operators that are leasing the property must obtain the owner's consent for the deed restriction

# Deed Restriction

- **Operating subsidy payments only**: Facility shall agree to a deed restriction for the term of the funding.
- **Capital projects only**: If applicable, a deed restriction for no less than five (5) years for projects totaling over \$250,000.
- Must be notarized and returned to DPSS

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

[

]

AND WHEN RECORDED MAIL TO:

Michelle Vigil, Contracts and Grants Analyst  
4060 County Circle Dr.  
Riverside, CA 92503

THIS SPACE FOR RECORDER'S USE ONLY

## DECLARATION OF RESTRICTIONS (DEED RESTRICTION)

Welfare and Institutions Code section 18999.97

WHEREAS, [ ] is/are the present owner of certain real property located at ( ) within the City of ( ), Riverside County, State of California (Assessor's Parcel No. (the ) and more particularly described in attached legal description (Exhibit "A") (hereinafter "Property"); and

WHEREAS, the term "Property Owner" shall, if applicable, include heirs named within a currently valid declaration of trust designating ownership of the subject property, and shall, if applicable, include principals of a corporation, for a corporation, the corporate officers, for a limited liability company, the members, and for a partnership, the partners; and

WHEREAS, California has a shortage of licensed adult residential facilities ("ARF") including residential care facilities for the elderly ("RCFE") that provide adult residential and senior residential care and services to individuals receiving or applying for Supplementary Security Income/State Supplemental Program ("SSI/SSP") or Cash Assistance Program for Immigrants ("CAPI") and number of SSI/SSP recipients residing in California ARFs and RCFEs has declined over the past 15 years; and

WHEREAS, in 2021, Assembly Bill 172 ("AB 172") established the Community Care Expansion Program at Welfare and Institutions Code section 18999.97 et seq. (collectively, the "Program") to address historic gaps in the long-term care continuum and promote the sustainability of ARFs including RCFEs. The Program makes available \$142.5 million to counties statewide in capital project funds to preserve existing licensed ARFs and RCFEs|serving the SSI/SSP and CAPI population that are in need of critical repairs or required upgrades; and

WHEREAS, the Program requires ARFs including RCFEs receiving capital project funds in excess of \$250,000 to be deed restricted to provide licensed adult and senior residential care and services for a period of time specified by the County; and

WHEREAS, the Property Owner and/or persons acting on behalf of the Property Owner, or lessees of the Property Owner, are an operator of a licensed adult residential facility or residential care facility for the elderly and have been awarded funding under the Program as described at Welfare and Institutions Code section 18999.97;

WHEREAS, in consideration of Property Owner and/or persons acting on behalf of the Property Owner, or lessees of the Property Owner, receiving funding pursuant to the Program, the Property shall be deed restricted to provide licensed

Licensed facilities that meet the CCE Preservation Program funding criteria shall also meet the following conditions throughout the project implementation period:

1. Funds shall be used in accordance with the CCE Preservation Program's eligible uses
2. Agree to continue serving applicants or recipients of SSI/SSP and CAPI.
3. Agree to prioritize applications from qualified residents currently experiencing or at risk of homelessness.
4. Remain in good standing with the Community Care Licensing Division.

# Ongoing Eligibility Requirements



## CCE Funding Types

- **Operating Subsidy Payments**
  - Allowable Costs
  - Excluded Costs
- **Capital Projects**
  - Allowable Costs
  - Excluded Costs
  - Responsibilities



# Operating Subsidy Payments (OSP)



OSP funding is to be used to cover potential or projected operating deficits in existing residential adult and senior care facilities so they can avoid closure



Facilities will receive up to \$1,000 per qualified resident per month\*



*\*as long as funds are available*



# Operating Subsidy Payments

- Allowable Costs
  - Utilities
  - Maintenance (including supplies, trash removal, pest control, landscaping)
  - Staff and payroll costs
  - Marketing and leasing
  - Taxes and insurance
  - Office supplies and expenses
  - Accounting
  - Strategic planning

# Excluded OSP Costs

Expenses unrelated to operational costs

Sponsor distributions

Expenses or fees related to change in ownership, limited partner buyout, substitution, or assignment of ownership interest

Expenses or fees related to tort or contract liability

CP funding is to allow facilities to make essential physical repairs or necessary upgrades to avoid closure or make the facility compliant with licensing standards.

Repairs or upgrades may not increase square footage of the facility

## Capital Projects (CP)

# Capital Projects



## Upgrades

Outdoor activity space  
Signal system  
Appliances  
Furniture  
Locked storage area  
Fire protection  
Fire alarm systems  
Employee accommodations



## Upgrades (cont.)

First aid supply  
Windows and screens  
Carpet and flooring  
Interior paint  
ADA to improve mobility and accessibility  
Seismic upgrades



## Repairs

Weather Stripping  
Holes in walls  
Elevators  
Water damage  
Windows and screens  
Roofing  
HVAC  
Bedrooms, bathrooms, showers, common areas, kitchens



## Other

Perimeter fencing  
Delayed egress  
Solar paneling  
Other sustainable/green or energy-efficient upgrades

# Excluded Capital Projects Costs

Foundations for leased  
properties

Projects that would  
expand or create a new  
usable space that would  
increase the square  
footage of the facility

Provision of services

Operating costs  
(facilities should apply  
for OSP funds if they  
have operating cost  
needs)

# Capital Projects Requirements

- 
- County must determine that the awarded subrecipient has the capacity and ability to manage the capital preservation project and bring the project to fruition
  - Facilities must demonstrate their ability to:
    - Manage prevailing wage oversight
    - Provide regular accounting of the funds expended for eligible uses
    - Understand approvals and permitting needed and obtain them
    - Report on key data points required by the CCE program

Please note: the application will ask for a list of past projects within the last 3-5 years that your facility has completed to demonstrate your ability to manage capital projects independently





# Facility Responsibilities for Capital Projects

Facilities will work closely with DPSS throughout the project; however, facilities are ultimately responsible for the following:

- Develop a scope of work
- Select a licensed and certified general contractor
- Manage the construction process
- Post-construction responsibilities
- Reporting responsibilities

What type of assistance does  
your facility need – Capital  
Projects or Operating Subsidy  
Payments?

Poll

If applying for Capital Project funding, what are your top priorities?

Poll

If applying for Capital Project funding, how much do you estimate you will need for your project?

Poll

If applying for Operating Subsidy Payments, how do you intend on utilizing the subsidy?

Poll

If applying for OSP, how many months do you anticipate needing funding to stay operational?

Poll



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# Reporting Expectations

- Facilities will be responsible for providing timely and accurate statistical reports regarding facility and qualified resident outcomes from subsidies provided.
- Some examples of reporting may include:
  - Demographics of qualified residents (*e.g. race, age group, disabling condition, gender identity, sexual orientation*)
  - Number of qualified residents exited
  - Type of discharge reason (*e.g. moved out of area*)
  - Number of beds occupied by qualified residents with behavioral health needs or serious mental illness
  - Number of beds preserved via OSP/CP funds

*\*Reporting requirements have not yet been finalized by CDSS*



# Application

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- How to apply
- Demonstration
- Documents needed at Submission
- Eligibility Verification
- Post-Application
- Selection Process
- Next Steps



# How to apply



Link

<https://forms.office.com/g/9sNcU8mmYB>

Or scan QR code to the right



Application Window

Open Date: April 1, 2024

Close Date: April 30, 2024



What you'll need:

Facility number (as assigned by CCLD)

\*one application per facility

Estimates



Tips

Have all information ready to apply

Cannot save and return to the application later.





# Application Demonstration



# Application Submission

In addition to the online application submission, the following documents will need to be submitted to be considered for an award to [CCE@rivco.org](mailto:CCE@rivco.org) :

- Attestation
- Documents verifying number of qualified residents (Admission Agreement)
- Estimated Cash Flow document
- Project estimates (for capital projects)

Please note, we will send a confirmation email verifying that we received your application submission the next business day.

The Community Care Expansion (CCE) Preservation Program was established through [Assembly Bill \(AB\) 172 \(Chapter 696, Statutes of 2021\)](#) to fund operational gaps and facility rehabilitation thereby preserving licensed adult residential facilities (ARFs) and residential care facilities for the elderly (RCFEs) throughout the State.

To qualify for CCE Preservation Program funding, licensed ARF/RCFE's must meet the following criteria:

1. Be an existing licensed:
  - Adult Residential Facility (ARF) as defined by Title 22, section 80001(a)(5) of the California Code of Regulations (CCR); or
  - Residential Care Facility for the Elderly (RCFE) as defined by Title 22, section 87101(r)(5) of the CCR; or
  - Residential Care Facility for the Chronically Ill (RCFCI) as defined in Title 22, section 87801(r)(5) of the CCR.
2. Currently serve at least one *qualified resident*.
  - A qualified resident is defined as recipients of Supplemental Security Income/State Supplementary Payment (SSI/SSP) pursuant to Subchapter 16 (commencing with Section 1381) of Chapter 7 of Title 42 of the United States Code and Welfare and Institutions Code (WIC) section 12000 et seq., and applicants or recipients of the Cash Assistance Program for Immigrants (CAPI) pursuant to WIC section 18937 et seq., who need the care and supervision that is provided by the licensed facility that receives the CCE Preservation program operational subsidy and/or facility repairs and rehabilitation. "Qualified resident" shall not include SSI/SSP or CAPI beneficiaries who are receiving services through a regional center.
3. Be in good standing with the Community Care Licensing Division (CCLD) or certify that CCE Preservation Program funding will bring them into good standing.
4. Have a critical monthly or annual operating and cash flow gap that places the facility at risk of

Administrative Services Division Program Development & Grants Management		County of Riverside Department of Public Social Services		Community Care Expansion - Preservation											
Facility Name: _____															
Costs															
Payroll	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year		
Wages & Benefits														\$ 0.00	
Other (Travel, Fringe Benefits, etc.)														\$ 0.00	
<b>Subtotal</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Services & Supplies	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year		
Ongoing Expenses														\$ 0.00	
One-Time Expenses														\$ 0.00	
<b>Subtotal</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Rent/Mortgage	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year		
Monthly Payment														\$ 0.00	
Revenue															
Revenues	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year		
Ongoing Revenues														\$ 0.00	
One-Time Revenues														\$ 0.00	
<b>Subtotal</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Total															
Totals	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year		
Total Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Total Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Surplus/Deficit	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Beginning Cash Balance:	Prepared By: _____														
Total Cash Surplus/Deficit:	\$ 0.00	Preparer's Signature: _____													
	Preparer's Job Title: _____														
	Preparer's Phone Number: _____														

# Estimated Cash Flow Document

- Fill out the purple areas to the best of your abilities
- All totals will auto-populate
- We will use this to prioritize those at the highest risk of closure
  - April 2023 – March 2024

Administrative Services Division  
Program Development & Grants Management

County of Riverside  
Department of Public Social Services

Community Care Expansion - Preservation

Facility Name: \_\_\_\_\_

Costs													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Payroll													
Wages & Benefits													\$ 0.00
Other (Travel, Fringe Benefits, etc.)													\$ 0.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Services & Supplies													
Ongoing Expenses													\$ 0.00
One-Time Expenses													\$ 0.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Rent/Mortgage													
Monthly Payment													\$ 0.00
Revenue													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Revenues													
Ongoing Revenues													\$ 0.00
One-Time Revenues													\$ 0.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total													
Totals	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Total Expenditures	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Revenue	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Surplus/Deficit	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Beginning Cash Balance: \_\_\_\_\_

Total Cash Surplus/Deficit: \$ 0.00

Prepared By: \_\_\_\_\_

Preparer's Signature: \_\_\_\_\_

Preparer's Job Title: \_\_\_\_\_

Preparer's Phone Number: \_\_\_\_\_



# Selection Process



## Eligibility:

Compliance with program guidelines  
Acknowledgment and completion of attestation



## Subject Matter Expert Review:

Type/amount of funding  
Review of CCLD status, etc.



## County Priorities:

Facilities at highest risk of closure  
Facilities that serve the highest percentage of qualified residents  
Addressing the County's local needs



# Conditions of Award

\*All awards are tentative until verification processes and supporting documents are completed.

## Operating Subsidy Payments

- Full title report
- 30 days from notice of tentative award to submit notarized deed restriction
- Signed subrecipient agreement – no payments will be made until a contract is in place

## Capital Projects

- Full title report
- Submission of Right to Enter Agreement
- If applicable, submission of notarized deed restriction (for projects over \$250,000)
- Signed subrecipient agreement - no payments will be made until a contract is in place

# Next Steps



Application review begins May 1st



Notification Letters:  
Award or Non-  
Selection

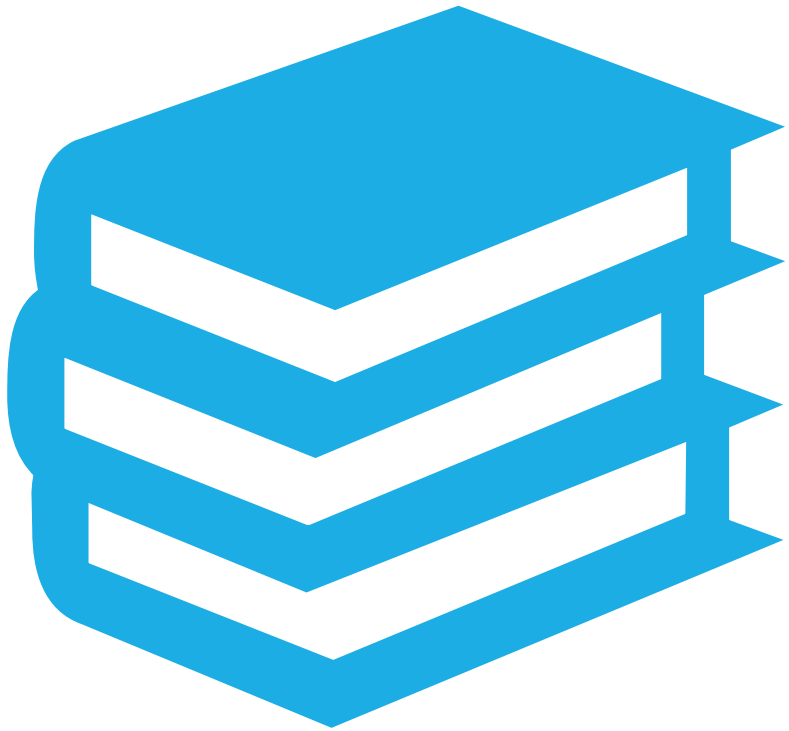
Anticipated –  
June/July



Contract kick-off  
meeting

Subrecipient  
Agreements  
Fiscal  
Responsibilities  
Expectations

# Resources



[Notice of Funding Availability](#)

[CCE Preservation Program](#)

# Questions?

Please use the raise your hand button below or write them in the chat



Thank you all  
for attending!

For any  
questions,  
please contact  
us at:

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951-358-4879

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Email us:

[CCE@rivco.org](mailto:CCE@rivco.org)