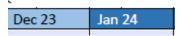
## County of Riverside Department of Public Social Services

Facility Name:					_									
Costs														
Payroll	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Year	
Wages & Benefits														
Other (Travel, Fringe Benefits, etc.)														
Subtotal														
Services & Supplies	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Year	
Ongoing Expenses														
One-Time Expenses														
Subtotal														
Rent/Mortgage	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Year	
Monthly Payment														
Revenue														
Revenues	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Year	
Ongoing Revenues														
One-Time Revenues														
Subtotal														
Total														
Totals	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Year	
Total Expenditures														
Total Revenue														
Surplus/Deficit														
	Prepared By:									Preparer's Job Title:				
Total Cash Surplus/Deficit:	Preparer's Signature:								Preparer's Phone Number:					

## Instructions and helpful tips on how to fill out the CCE Estimated Cash Flow Document

- Enter your facility name in the top box
- Only enter information in the monthly boxes
- Months are from April 2023 March 2024 (months differentiated by darker header color)

Example below:



- Subtotal and Total boxes will auto-calculate
- Ongoing expenses examples include (but not limited to):
  - Utility bills
  - Landscaping
  - Housekeeping
- One-time expenses include (but not limited to):
  - Appliance repairs
  - o Items you needed to repair or replace that does not occur regularly
- Rent/Mortgage is payments you pay to your landlord/lender
- Ongoing revenues include (but not limited to):
  - Sources of income your facility makes regularly
  - o Rental income from residents (all residents)
- One-Time revenues include (but not limited to):
  - Donations made to your facility
  - Grant funding received (non-CCE)

## Tips

- Does NOT have to be prepared by a tax professional
  - It can be if you'd prefer, but is not mandatory
- You may include supporting documentation in addition to this form to show your financial need (bank or tax documents) but it is not required