

AB 210 EMPLOYEE CONFIDENTIALITY STATEMENT
RIVERSIDE COUNTY HOMELESS ADULT AND FAMILY MDTs

I. Background

The passage of Assembly Bill 210 created Section 18999.8 of the Welfare and Institutions Code which permits multi-disciplinary personnel teams (MDTs) comprised of employees of Participating Agencies to share and exchange information made confidential by State law in order to facilitate the expedited identification, assessment, and linkage of homeless adults and families to housing and supportive services within the County.

MDT members may disclose and exchange with one another, otherwise confidential information if the team member possessing that information, reasonably believes it is generally relevant to the identification, assessment, and linkage of homeless adults and families to housing and supportive services, provided that no information may be shared in a manner prohibited by federal law or regulations.

Ensuring the confidentiality of information regarding homeless adults and families is of critical importance. All information shared between AB 210 MDT members is private and confidential. WIC 18999.8 requires all persons who have access to confidential information pursuant to the MDT to sign a confidentiality statement.

II. Use and Confidentiality of Information

As a Participating Employee, you must: 1) abide by the Riverside County Uniform Policies and Procedures governing the use, disclosure, sharing and maintenance of confidential information; 2) uphold all privacy protection standards established by Riverside County and your department/agency; and 3) comply with all federal and State laws and regulations that protect client records and are not superseded by AB 210.

The following documents set forth the Riverside County requirements for Participating Agencies and their employees governing information sharing and maintenance of the confidentiality of information:

- *Riverside County AB 210 Protocol Governing Information Sharing By Homeless Adult And Family Multidisciplinary Personnel Teams (“Riverside County Protocol”)*
- *Riverside County Uniform Policies and Procedures AB 210 Homeless Adult and Family Multidisciplinary Teams (“Riverside County Uniform Policies and Procedures”)*
- *Riverside County Board Policy A-58 Enterprise Information Systems Security Policy*
- *Riverside County Board Policy B-23 (Health Privacy Policy) and respective Department specific policies*

- *Riverside County Board Policy A-43, county Records Management and Archives*

Additionally, your employing Participating Agency may promulgate its own policies and procedures governing security, privacy, and information sharing.

III. Acknowledgement and Agreement:

By your signature below, you are certifying that:

- You have received a copy of, reviewed, and will abide by the Riverside County Protocol and Riverside County Uniform Policies and Procedures;
- You agree that you will only share/disclose information that you reasonably believe is generally relevant to the identification, assessment, and linkage of homeless adults and families to housing and supportive services;
- You understand that no confidential information or writings shall be disclosed to persons who are not members of the MDT, except to the extent required or permitted under applicable law;
- You agree that information and/or records you obtain as a MDT member will be maintained in a manner that ensures the maximum protection of privacy and confidentiality rights;
- You have completed the County's AB 210 training; and
- You understand that any violation of this Participation and Confidentiality Statement is grounds for discipline, including but not limited to the immediate suspension or revocation of your current and future authorization to disclose or receive confidential information as a member of any MDT.

Name: _____

Department/Agency Name:

Job Title: _____

Email: _____

Telephone: _____

Signature: _____ Date: _____